

PMI Board Meeting

Minutes

Meeting Date: May 9th, 2013 - 6:00 PM **Meeting Location:** DeVry Campus

Name	Title	Present
Alan John	President	Yes
Bob Bondaruk	VP at Large	Yes
Brad Taylor	VP Operations	No
Christi Loya	VP Programs	No
Dave Molinari	VP Marketing	Yes
Diane Brady	President Elect	Yes
Jeff Henderson	VP Finance	Yes
Linda Read	VP Outreach	No
Saby Waraich	VP Membership	Yes
Steve Thornton	Past President	Yes
Trish Kelley	VP Prof. Development	Yes
Willem Stoeller	Secretary	Yes

Meeting called to order: 6.12 PM

Approval Minutes: April minutes accepted as read (Bob moved, Diane seconded).

Unanimously approved with a correction on the number of people attending Region 1.

Financial Status: P&L, Balance sheet and Budgets handed out by Jeff and Shelley. Shelley continues with portfolios to make corrections of transactions incorrectly coded. The Board was updated on the following indicators:

Indicator	Amount
Checking account	\$78,885.55
Money Market	\$123,009.68

Income is 110.7% of budget, expenses 66.4% of budget. However some Professional Development expenses have not been captured yet.

New Business/Issues:

1. Jeff investigated storage options. The Board unanimously approved a motion for Jeff to go ahead to rent a heated storage space approximately 10'x12' with a cap of \$150/month.

Portfolio updates:

1. Professional Development:
 - PMP prep. Advisicon courses completed
 - Annual Conference on schedule with 78 speaker submissions. It was suggested to make the conference longer next year given the interest level.
2. Membership:
 - 1,668 members as of the end of April
 - 41 new members
 - 200 renewals
 - Growth rate: 2.58%
 - Attrition rate: 7.93%
 - Membership is providing each portfolio with \$500 for volunteer recognition (all volunteers, not just directors). (Expense it to Entertainment, Membership, Volunteer recognition)
 - Membership provided member demographics to Outreach as requested.
3. Marketing:
 - Scheduled volunteer recognition dinner
 - Recruiting of sponsors is working well, but a second recruiter is needed
 - Newsletter is being converted to web format
4. President Elect:
 - Transition meeting to be scheduled for June 29, starting at 8:30.
 - Elections underway with 33 votes to date.

5. President:

-Lead discussion on Academic and Affiliate Outreach agreements. Several members raised issues regarding profit/non-profit and accredited or not. Steve and AJ will revisit bylaws and come up with a recommended direction for the board on these agreements. AJ will subsequently lead a tiger team defining Academic and Affiliate Outreach agreements.

Decisions:

1. July/August board meetings to be used for strategy with Sep 7 as a backup plan (Motion approved unanimously (Jeff, Willem))

Other:

1. Open action items were reviewed and updated (only priority A)
2. New action items: See separate report

Meeting Adjourned: 8 PM, Jeff moved, Saby seconded. Unanimously approved.

Respectfully submitted,



Willem Stoeller, PMP Secretary