

PMI Board Meeting

Minutes

Meeting Date: January 10th, 2013 - 6:00 PM **Meeting Location:** Regency Park

Name	Title	Present
Alan John	President	Yes
Bob Bondaruk	VP at Large	Yes
Brad Taylor	VP Operations	Yes
Christi Loya	VP Programs	No
Dave Molinari	VP Marketing	No
Diane Brady	President Elect	Yes
Jeff Henderson	VP Finance	No
Linda Read	VP Outreach	No
Saby Waraich	VP Membership	Yes
Steve Thornton	Past President	Yes
Trish Kelley	VP Prof. Development	Yes
Willem Stoeller	Secretary	Yes
Lori Reed	Sub for Christi	Yes

Meeting called to order: 6.16 PM PM

Approval Minutes: December minutes accepted as read, Trish moved, Saby 2nd.

Unanimously approved.

Financial Status: Per Jeff's status report: Year to date: Net income \$48,677 for the year.

Checking balance Sheet \$58,161 in checking and \$122,969 (money market) at the end of 2012.

New Business/Issues:

1. Willem asked all portfolios to come up with 2-3 KPI's and related goals for the next board meeting.
2. Alan discussed briefly volunteer recognition program. New Action item: To create job description for volunteer recognition coordinator.
3. Ownership/ Process for closing the Books: Execs will meet with Jeff and Shelley and discuss how to split responsibilities between Jeff and Shelly.
4. Portfolio Transition: Operations, Finance, Marketing and Programs need to come up with a transition plan.
5. Portfolio updates:
 - a. Saby presented metrics and provided an update on VRMS (implementation nearly completed) and New volunteer orientation package (in progress).
 - b. Bob spoke about request from DeVry for free sponsorship. Will follow up with folks at DeVry. It is important to offer equal opportunities to sponsors (Linda to come up with policy).
 - c. Thrish: Most workshops planned out. Limited mentoring interest due to parallel program by PMI Global.
 - d. Christi/Lori: Speakers lined up for the rest of FY. Alan asked to provide planning for other activities during evening programs such as raffles, etc. Also was discussed the idea of providing free dinner to employers who would announce job opportunities during monthly Chapter meetings.
 - e. Brad: Contracts for Kristen and Jani to be signed by Execs. Action item for all board members to review/update web pages for Portfolios or portal.

Decisions: None

Other:

1. AJ provided an update on the 30th year celebration preparation: on track, Willem to contact Linda and Christi for multimedia materials.
2. Steve announced that the council of past presidents had nearly completed their review: in February board meeting Steve will present findings and recommendations.
3. Board members were not happy with locations at Royal or Regency due to noise, food quality and absence of projection capabilities->Willem to find new location for future board meetings.
4. Brad sent out email to board members to provide feedback to Jani on sponsor page.

Meeting Adjourned: 7.55 PM, Diane moved, Saby 2nd. Unanimously approved.



Respectfully submitted,

Willem Stoeller, PMP Secretary