

PMI Board Meeting

Minutes

Meeting Date: August 9, 2012 - 6:00pm

Meeting Location: Beaverton Community Center, Community Room

Meeting Attendees:

Name	Title	Present
Alan John	President	Yes
Bob Bondaruk	VP at Large	Yes
Brad Taylor	VP Operations	No
Christi Loya	VP Programs	Yes
Dave Molinari	VP Marketing	No
Diane Brady	President Elect	Yes
Jeff Henderson	VP Finance	Yes
Linda Read	VP Outreach	Yes
Saby Waraich	VP Membership	Yes
Steve Thornton	Past President	No
Trish Kelly	VP Prof Development	Yes
Willem Stoeller	Secretary	Yes

Meeting called to order: 6.20 pm

Approval Minutes: The minutes of the July 12th board meeting were unanimously approved as amended (Diane moved, Willem 2nd)

Financial Status: Jeff Henderson updated the board members on the following financial indicators:

Indicator	Amount
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New Business/Issues:

1. Jeff to provide budget update for Professional Development with explanation so that the Board can vote on this in an emergency Board Meeting on August 25th, 9:00am.
2. Linda and Diane to propose plan on how to handle liaison with COP and PMIED. This needs to be a scalable solution in light of Chapter growth.
3. Jeff and Alan to find centralized storage solution for Chapter property and documents (will be added as an item for discussion at Strategy Meeting)
4. Jeff & al to provide QuickBooks Online training for Board members with focus on sign on and how to use memorized reports for your portfolio. This will be done during the August 25th Strategy Meeting.

Decisions: None

Other:

1. Alan decided that from now on neck chains and nametag holders should be used for meetings and workshops instead of lanyards (the latter are far more expensive).
2. Saby presented a plan for tracking and increasing membership retention. He also provided an update on VRMS: pilot in progress but VRMS requires a number of changes in order to be useful for our chapter.
3. Alan requested an Execs meeting by phone to discuss the Strategy Meeting on August 20th at 7.30PM.

Meeting Adjourned: 8.07 pm, Alan moved, Willem 2nd, Unanimous consent.

Respectfully submitted,



Willem Stoeller, PMP Secretary

List Of open action Items

ID	Date Raised	Description	Assigned to	Due Date	Status	Comments
20	2011-11-10	Create Proposal relating to contributing to the PMI Educational Foundation	Linda Read	2012-09-13	In progress	Linda to set up appointment with Steve on proposal. Linda has information she needs and will now work on the proposal (6/14/2012) No progress (7/12/2012) meet later this month Diane to provide contact information to Linda (8/9/12)
39	2012-04-12	Updated Requirements for Doc Mgmt/CMS	Brad	2012-05-10	In progress	Combined with 44 Brad to update Board on 9/13/12 Need to look at interim solutions such as MS 365 and possibly EPMLive from PMI Global
42	2012-04-12	Invite Jimmy Wilburn to the Board Meeting to review the database he developed for PMI	Diane		In progress	Diane followed up with him and the database was not ready for prime time. As of 6/14/2012, not ready As of 8/9/12 no progress
48	2012-07-12	Web Ex/Goto Meeting Conferencing Subscription	Portfolio	2012-09-13	In progress	Portfolio that needs the teleconferencing capability needs to make proposal
49	2012-07-12	Submit Strategic Plan to Board	All Board Members	2012-08-03	In progress	
50	2012-08-09	Provide budget update for Professional Development with explanation	Jeff	2012-08-25	Open	To be voted on at start of Strategy Meeting 8/25/12
51	2012-08-09	Liaison with COP and PMIED	Linda and Diane	2012-09-13	Open	Propose plan on how to handle liaison with these two groups. This needs to be a scalable solution in light of Chapter growth.

52	2012-08-09	Find centralized storage solution for Chapter property and documents	Jeff and Alan	2012-09-13	Open	Also to be addressed during Strategy Meeting 8/25/12
53	2012-08-09	Provide QuickBooks Online training for Board members	Jeff	2012-08-25	Open	
54	2012-08-09	Review utensils and plates for Board meetings	Willem	2012-08-25	Open	Buy plates