



PMI Board Meeting Minutes

Meeting Date: November 13, 2014 - 6:00 PM **Meeting Location:** WEB Conference

Name	Title	Present	Status Report
Bob Bondaruk	President	No	No
Saby Waraich	President Elect	Yes	No
Diane Brady	Past President	Yes	No
Molita Sloan	Secretary	Yes	Yes
Shelley Crabtree	VP Finance	Yes	Yes
Maria Schaeffer	Asst. Secretary	Yes	N/A
Anne Chalmers	VP Marketing	No	No
Jimmy Godard	VP Programs	Yes	Yes
Trish Kelley	VP at Large	Yes	No
Alan John	VP Outreach	No	No
Stephen Wilks	VP Operations	Yes	Yes
Gay Lynn Calonge	VP Membership	Yes	Yes
Brett Anderson	VP Prof. Development	Yes	No
Shannon Musson	Dir. Volunteer Recognition	Yes	N/A
Carrie Hertel	Asst. VP Finance	Yes	N/A

1. **Meeting called to order:** 6:05 PM (Saby called the meeting to order)
2. **Approval Minutes:** For October 2014 Minutes Diane moved and Trish seconded to approve the October minutes as edited. The vote was unanimous.



3. Financial Status: (All original numbers are as of 11/13/14)

#Corrections to expense reports 0
#Corrections to GL 5
#Requests for Changes to GL 0 (as of 11/8/14)

❖ Financial Position as of October 31, 2014
❖ Operating Account \$ 126,940
❖ Strategic Reserves \$ 53,145
❖ Emergency Fund \$ 120,000
Total \$ 300,085

Strategic Reserves Position as of October 31, 2014

Beginning of Month \$ 53,145
Expenditures – Agreed Upon \$ 0.0
Balance end of Month \$ 53,145

October Chapter P&L Review

Income \$ 25,633
Expenses \$ 55,513
Net \$ (29,880)

Year to Date thru October 31, 2014 Chapter P&L Review

Income \$ 256,479
Expenses \$ 198,693
Net \$ 57,785

Year to Date thru October 31, 2014 Budget vs. Actual:

Income Budget vs. Actual 111%
Expenses Budget vs. Actual 83%

Budget Notes:

PDD Conference \$65k of income with only \$40.3k of expenses.
Conference Net Profit 2014 – \$24.2k
Conference Net Profit 2013 – \$36.9k
Conference Net Profit 2012 – \$28.6k



Income from PMP Prep Course – Fall at \$15k with \$2,343 of expenses entered. Last PMP Prep Course costs were \$5.7k

Workshop #8 Leading through Influence income of \$6,472 and only \$240 of expenses thus far. LIM expenses are at \$10,463 thus far

*All original numbers are as of 11/9/14

4. Portfolio Updates:

a. Marketing

- ❖ None

b. Membership

- ❖ Current Membership as of October 2014 – 1,712
 - Transfers - 1
 - Non-renewals – 48
 - Renewals – 82
 - Late Renewals – 7
 - New Members – 46
- ❖ 1.66% Growth
- ❖ 21.44% Attrition

c. Operations

- ❖ None

d. Outreach

- ❖ None

e. Professional Development

- ❖ None

f. At Large

- ❖ None

g. Programs

- ❖ Chapter Dinner Meeting
 - None
- ❖ Round tables
 - None
- ❖ Registration
 - None

h. Execs

- ❖ None

5. Volunteer recognition

- ❖ Brett recognized Rachel Paulson for stepping up to the Director of PMP Certification role.
- ❖ Gay Lynn recognized Shannon Musson for stepping into the Director role while still engaged in the Volunteer Recognition role
- ❖ Jimmy recognized Molita Sloan for the Networking event and Saby Waraich and Bob Bondaruk for their organization of LIM.

6. New Business/Issues:

- ❖ Reviewed each Portfolio's Budgets in detail.
- ❖ All Portfolio's will have a week to review/modify budgets and get them to Carrie.

7. Board Outreach Update

- ❖ None

8. Toastmaster Club



❖ None

9. Action Items

❖ See separate spreadsheet for updated action items.

10. Decisions

❖ None

11. Other:

❖ None

Meeting Adjourned: At 8:05 PM the meeting was voted to an end. Stephen moved, Diane seconded. Vote was unanimous.

Respectfully submitted,
Molita Sloan, Secretary

Molita Sloan